



Meet in the Street Vendor Application

Event Info: May 4, 2019, 10 am - 4 pm, Downtown Wake Forest

RULES:

Arts & Crafts Vendors—All items for sale must be original and handcrafted. Commercially manufactured or kit items will not be accepted. You must submit photos of your art/craft for review. Photos may be submitted as hard copies or emailed to corey@wakeforestchamber.org. You may sell only the items listed on your application. Any vendor found selling commercially manufactured or kit items will be removed from the festival. Downtown merchants are exempt from the handmade requirement.

Non-Profits—Must be a registered non-profit. Booths can be Informational or Fundraising booths. Informational Booths must only provide materials about your non-profit. You can not leave booth space to give out materials or you will be asked to leave. Fundraising Booths must provide an art/craft item in return for receiving money, or may provide an experience geared toward children in return for funds (i.e. a game). Any funds raised must go to the organization. Non-profits must be members of the Wake Forest Area Chamber of Commerce.

Food Vendors—All food vendors are subject to inspection by Wake County Environmental Services and are required to submit a Temporary Food Establishment permit by April 15, 2019, unless you have a mobile food unit permit or fall under guidelines that do not require a TFE. Food vendors must obtain this permit to operate in Wake County. Call (919) 856-6609 for more information and to obtain the appropriate forms. You must submit a menu with pricing with this application and a photo of your booth setup. You may sell only the food listed on your application.

All Other Businesses—All other businesses that would like to have a booth at Meet in the Street should refer to the Sponsorship Opportunities Application. You may select either a sponsorship that includes booth space or a Standard Business booth space.

The Meet In The Street Committee reserves the right to assign, reassign or remove vendors for not complying with the above stated rules.

DISPLAY SPACE:

FOR ARTS & CRAFTS VENDORS AND NON-PROFITS—

Booth space is 10'x10'. Vendors must provide all set up, including tables and tents if needed, and must provide at least two sandbags. Booth locations are determined by committee selection. White Street location is not guaranteed. Date application is submitted and membership in the Wake Forest Area Chamber of Commerce is a determining factor. Applications that come in after the deadline may not receive preferred location. Note for Downtown Merchants: Every attempt will be made to keep your booth as close as possible to your storefront; however there is a possibility that your booth may not be right outside your business.

FOR FOOD VENDORS—10'x20' for food vendors. **If you need more space, please let us know in advance. You may be required to buy two spaces.** Vendors must provide electricity unless requested and pay an additional \$25 fee. If electricity is needed, it will be a factor in determining your booth placement. Booth locations are determined by committee selection. White Street location is not guaranteed. Date application is submitted is a determining factor. Due to the high volume of food vendor applications, **all food vendor applications must be turned in by the deadline.** If a food vendor has to apply for a TFE, an extra \$50 fee will be charged.

APPLICATION PROCESS:

Applications must be filled out completely, accompanied by the appropriate photos, and submitted with full payment. Photos can be emailed to MITApplicationswf@gmail.com or submitted as hard copies. Applications will not be processed without photos or payment. Call for availability if it is after the application deadline. Qualifying applicants will be accepted based on availability of space. *Inclement Weather: This event is held rain or shine. In case of lightning, festival will be canceled. There is no rain date.*

**2019 Meet In The Street
VENDOR APPLICATION FORM**

**Application Deadline: February 11, 2019
No Refunds after April 8, 2019**

Contact Name

Business/Organization Name

Mailing Address

City/State/Zip

Phone

Email Address

Arts & Crafts Vendor \$100 Chamber Member

\$150 Non-Member (includes a \$25 non-refundable application fee)

Description of Art/Craft to be sold _____

Non-Profit* \$100 Chamber Member

Check type of booth: Informational Fundraising/Arts & Crafts

Description of Non-Profit Activities at Booth _____

**Non-profits must be Chamber members in order to participate in Meet in the Street.*

Food Vendor \$175 Chamber Member (Electricity Included)

\$225 Non-Member (No Electricity)*

\$250 Non-Member (Electricity Included)

\$50 fee if you must apply for a TFE

I, the undersigned, acknowledge all rules for my vendor category and agree to comply with the terms outlined. I understand the Meet In The Street Committee reserves the right to assign, reassign and/or remove a vendor from the festival for not complying with these terms and the terms outlined in the Meet In The Street agreement.

Signature of Applicant

Date

Total Due: _____ **Payment Options:** Check payable to Wake Forest Area Chamber of Commerce
 Credit Card

Name on Card

Card #

Expiration Date

3-digit code

**Send form with payment to
Wake Forest Area Chamber of Commerce
350 S. White Street, Wake Forest, NC 27587**

**Meet in the Street is coordinated by the Wake Forest Area Chamber of Commerce
350 S. White Street, Wake Forest, NC 27587 | (919) 556-1519 | www.wakeforestchamber.org**

